

Carbon Reduction Plan

Prepared in accordance with Procurement Policy Note PPN 006

Supplier name	Think Education Partners Limited
Company number	15118119
Registered office	5 Trinity Place, Midland Drive, Sutton Coldfield, England, B72 1TX
Reporting period	1 April 2025 to 31 March 2026
Baseline year	1 April 2025 to 31 March 2026
Plan version	1.0
Plan prepared	15 July 2026
Publication date	15/7/2026

This is Think Education Partners Limited's first Carbon Reduction Plan. The figures are reasonable estimates based on the best activity information currently available. The calculation assumptions are set out in this Plan so they can be reviewed and improved in future annual updates.

Commitment to achieving Net Zero

Think Education Partners Limited is committed to achieving Net Zero greenhouse gas emissions for its UK operations by 2050 at the latest.

Baseline emissions footprint

Think Education Partners Limited has not previously assessed or published a PPN 006-compliant carbon footprint. The reporting period 1 April 2025 to 31 March 2026 is therefore used as the baseline year. The same period is also the current reporting year for this first Plan.

The reporting boundary covers Think Education Partners Limited using the operational control approach. The business had no office premises, no company-owned or leased vehicles, no regular employee commuting and no flights during the reporting period. Independently owned franchise businesses and other separate legal entities are outside the organisational boundary.

Baseline year emissions

Emissions	Total (tCO ₂ e)	Basis
Scope 1	0.000	No fuels, company vehicles, owned premises or controlled refrigerant equipment.
Scope 2	0.000	No purchased electricity, heat, steam or cooling for premises under operational control.
Scope 3 - required categories	0.709	Categories 4, 5, 6, 7 and 9, as detailed below.
Total emissions	0.709	Gross organisational emissions before any offsets.

Current emissions reporting

Because this is the first reporting cycle, current emissions are the same as the baseline emissions. Future Plans will show the latest complete reporting year against the 2025/26 baseline.

Emissions	Total (tCO ₂ e)
Scope 1	0.000
Scope 2	0.000
Scope 3 - required categories	0.709
Total emissions	0.709

Required Scope 3 emissions

Category	Activity estimate	Calculation approach	tCO ₂ e
4. Upstream transportation and distribution	£100 postage/courier expenditure	Estimated as 20 small consignments, each weighing 1 kg and transported 200 km by a Class II diesel van.	0.003
5. Waste generated in operations	No office, no waste contract and no IT equipment disposed of	No attributable operational waste activity identified. Ordinary domestic waste from home workers is excluded.	0.000

Category	Activity estimate	Calculation approach	tCO ₂ e
6. Business travel	2,000 personal-car miles; £800 rail; £100 taxi/public transport; no flights	Personal car uses the UK Government average car/unknown fuel factor. Rail distance is estimated from national passenger revenue per passenger-km. The £100 mixed local travel spend is conservatively treated as taxi travel.	0.706
7. Employee commuting	2.5 average employees, all home-based; no regular workplace	Employee commuting is zero. Employee teleworking emissions are optional under the PPN 006 Technical Standard and have not been included.	0.000
9. Downstream transportation and distribution	Service business with no physical products distributed to end customers	No relevant downstream transportation or distribution identified.	0.000

Calculation methodology and assumptions

The footprint was calculated to a reasonable level of assurance using the best available activity data. UK Government greenhouse gas conversion factors for 2025 were used because most of the reporting period fell within calendar year 2025 and the annual activity data were not available by individual month.

Source	Activity	Conversion / estimation basis	kgCO ₂ e	tCO ₂ e
Personal car business travel	2,000 miles	0.26915 kgCO ₂ e per mile - average car, unknown fuel	538.300	0.538
National rail	£800 spend, estimated as 4,470 passenger-km	Estimated £0.179 revenue per passenger-km; 0.03546 kgCO ₂ e per passenger-km	158.491	0.158
Taxi / local public transport	£100 spend, conservatively treated as 40 taxi passenger-miles	Assumed £2.50 per passenger-mile; 0.14861 kgCO ₂ e per passenger-km	9.567	0.010
Postage / courier	20 x 1 kg consignments over 200 km	2 tonne-km; 0.62562 kgCO ₂ e per tonne-km for Class II diesel van	2.502	0.003

Rounding: category and total figures are shown to three decimal places. The unrounded calculated footprint is 0.708860 tCO₂e, reported as 0.709 tCO₂e.

Emissions reduction targets

Think Education Partners Limited has adopted the following absolute reduction targets against the 2025/26 baseline of 0.709 tCO₂e. Because the footprint is small and principally travel-related, annual emissions may fluctuate as the company grows; progress will nevertheless be measured against the absolute baseline.

Target date	Target emissions	Reduction from baseline
31 March 2031	0.567 tCO ₂ e or less	At least 20%
31 March 2035	0.354 tCO ₂ e or less	At least 50%
31 March 2040	0.213 tCO ₂ e or less	At least 70%
2050 at the latest	Net Zero	100% net reduction, with high-quality neutralisation only for unavoidable residual emissions

Over the next five years, Think Education Partners projects that emissions will reduce from 0.709 tCO₂e to no more than 0.567 tCO₂e by 31 March 2031, a reduction of at least 20%.

Carbon reduction projects

Completed carbon reduction initiatives

This is the company's first baseline and no completed initiative has yet been quantified as a reduction against an earlier reporting year. However, the following low-carbon operating arrangements were in effect throughout the baseline period and will remain available when performing public contracts:

- The company operated without dedicated office premises.
- All staff were mainly home-based and there was no regular employee commuting.
- The company had no owned or leased vehicles.
- No business flights were undertaken.
- The business model involves the provision of services rather than the manufacture or distribution of physical products.

Future carbon reduction initiatives

- Introduce a central annual carbon data log for mileage, rail, taxis, couriers and any future premises or vehicle energy use.
- Adopt a virtual-meeting-first approach and challenge whether travel is necessary before journeys are authorised.
- Use rail and public transport in preference to personal-car travel where reasonably practical.
- Combine meetings and visits to reduce total mileage and use lower-emission or electric vehicles where practical.
- Reduce avoidable postage and courier activity by using secure electronic documents and consolidated deliveries.
- Maintain a no-dedicated-office model unless there is a clear operational need, and consider energy performance before taking any premises.
- Review the Carbon Reduction Plan annually within six months of the financial year-end and investigate any material increase in emissions.

Application to contract delivery

The environmental management measures in this Plan will be available for use when Think Education Partners Limited performs relevant public contracts. Any specific carbon reporting, reduction target or contract-level requirement included in an order form or call-off contract will be assigned to a responsible director and incorporated into mobilisation and contract management.

Declaration and sign-off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and the associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Protocol Corporate Accounting and Reporting Standard, using the appropriate UK Government conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with Streamlined Energy and Carbon Reporting requirements where applicable, and the required subset of Scope 3 emissions has been reported in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Protocol Corporate Value Chain (Scope 3) Standard.

Board approval	This Plan is to be reviewed and approved by the board of directors of Think Education Partners Limited.
Board approval date	15/7/2026
Signed on behalf of the supplier by	Tom Hawkins
Job title	Director
Date signed	15/7/2026